

## CLIENT FEES CHARGED FOR EARLY CHILDHOOD EDUCATION IN JÄRVENPÄÄ AS OF 1 August 2024

Decision by the Head of Early Childhood Education on 25 March 2024

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### **1. DETERMINATION OF THE FEE**

The monthly fee charged for early childhood education is based on the [Act on Client Fees in Early Childhood Education and Care](#) (1503/2016). The early childhood education fee is affected by:

- Family size
- Family income
- Monthly hours of early childhood education

The payment decision is based on the monthly number of hours specified in the child's placement decision. The monthly invoice is based on the payment decision.

If the treatment time reservations or actual early childhood education hours implemented for the child exceed the hourly rate for each month, the invoice for each month is determined based on the higher category for the invoice. Correspondingly, there will be no compensations for shortfalls.

The maximum fee charged for early childhood education for the youngest child in the family is €311/month. The maximum fee charged for early childhood education for the second-youngest child in the same family is 40% of the fee for the youngest child (max. €124/month). The fee for any other children in the family is 20% of the fee for the youngest child. The lowest monthly fee per child is €30.

If the parents/guardians live at different addresses but the child only receives early childhood education in one municipality, the fee is determined by the income of the family with which the child resides according to the Population Register Centre. The income of guardians who are married but

live at different addresses is taken into account in the determination of the fee. Even if both guardians need early childhood education for their child, the invoice is sent to the guardian with whom the child resides according to the Population Register Centre. It is up to the guardians to agree on splitting the invoice. If early childhood education is arranged for the child in two municipalities, the fee will be determined separately in both municipalities. The fees thus imposed must not exceed a total of €311 per month.

The early childhood education fee is calculated by deducting the income limit according to the table from the family's gross income according to the family size. The total amount is multiplied by the fee percentage of 10.7 % (0.107). The result is the client fee for the child's early childhood education in euros per month. The fee is rounded to the nearest amount in euros. Family size includes all married individuals or those living in a relationship resembling marriage in the same household and their underage children living in the same household.

The fee calculator can be found (in Finnish) at eDaisy on the City of Järvenpää website: [Maksut | Järvenpää \(jarvenpaa.fi\)](https://maksut.jarvenpaa.fi)

family size persons	income limit (gross) €/month	<b>Fee starting at € 30</b> with an income of at least €/month	<b>Fee € 311</b> if the income exceeds
2	4,066	4,136	6,626
3	5,245	5,260	7,750
4	5,956	5,937	8,427
5	6,667	6,515	9,105
6	7,376	7,290	9,780

If the family size is more than six (6) people, the income limit that determines the fee is increased by €275 for each additional underage child (under the age of 18) in the family.

## 2. EARLY EDUCATION FEES AS PER HOURLY CATEGORIES

The early childhood education fee for each hourly category is determined according to the table below:

number of early childhood education hours per month	% of full-time fee	Example according to € 311/month
84 hours (max. 5 h/day)	60	€ 187
85–105 hours	70	€ 218
106–146 hours	85	€ 264
147 hours or more	100	€ 311

84 hours of early childhood education per month is arranged part-time in such a way that the child's early childhood education time can be five hours per day at most.

The child's early childhood education hours are agreed in the service agreement with the day-care centre manager. The need for 24-hour early childhood education is based on the guardians' work shifts. The guardian must specify the child's early childhood education participation hours and absences in advance via DaisyFamily's electronic booking calendar. The early childhood education hours should be reserved as early as possible, but no later than by 18:00 on Monday the previous week.

If the need for hours changes, the guardian must submit a change notification in eDaisy, based on which a new placement and fee decision will be made. The change must be of a permanent nature in order to change the fee decision. The placement and payment decision is always updated at the turn of the month, even if the change takes place in the middle of the month. If the number of hours increases, the decisions are updated starting from the beginning of the next month. If the number of months decreases, the decisions are changed starting from the month of the change. For the month of the change, the invoicing takes place according to the bases determined in the first chapter.

### **2.1. Fee for early childhood education that supplements pre-primary education**

Children of pre-primary education age are provided with four (4) hours of free pre-primary education per day during the pre-primary education term in accordance with the Basic Education Act. If the child has a need for early childhood education that supplements pre-primary education, the fee is determined on the basis of these client payment instructions. However, the early childhood education fee for a child of pre-primary education age is a maximum of 85% of the full-time early childhood education fee. An exception to this are children of pre-primary education age who need 24-hour early childhood education for more than 147 hours per month. In this case, their client fee is 95% of the client fee for early childhood education. The guardians update their need for early childhood education hours for the pre-primary education term by submitting a change notification in eDaisy. If the child needs full-time early childhood education during pre-primary education holiday periods, the fee is determined according to the number of hours reserved in advance or used per month (early August, autumn holiday week, Christmas season, winter holiday week).

### **3. INCOME INFORMATION NEEDED TO DETERMINE THE FEE**

Generally, the City of Järvenpää retrieves the income information of the child's guardian directly from the Incomes Register, if the family has not given consent to the highest fee according to the reserved hours. Since not all information is available in the Incomes Register, the guardian must make an income statement in eDaisy for the information missing from the Incomes Register (e.g. entrepreneur's income statement; capital, interest and dividend income; child maintenance allowance; rehabilitation allowance paid by an insurance company; pension income; adult education allowance; and unemployment benefits paid by unemployment funds) before early childhood education begins. If the income statement is not made by the requested deadline, the maximum fee will be imposed. Fee decisions will not be adjusted retrospectively on the basis of income statements that arrive late. When a person begins working, for example after parental leave, income information is not immediately available in the Incomes Register. In this case, the guardian must submit the income information via eDaisy.

### 3.1. Income affecting the fee

- Payslips with gross pay subject to tax + fringe benefits/month + holiday bonus. If the holiday bonus is not specified on the payslip, 5% is added to the monthly income.
- Certificates on pensions, other benefits and capital income (e.g. maternity, sickness, rehabilitation, training and unemployment allowance; labour market subsidy; and interest and dividend income)
- Self-employed person's income statement with appendices (instructions on a form in eDaisy)
- Calculated forest income
- Child's own income
- Tax-free income
- Child maintenance payments: regular child maintenance payments received are taken into account as income, and child support payments made are taken into account as income deductions. In addition, other corresponding costs resulting from actual family relations are taken into account, as well as a cash benefit withheld for a fixed period or lifetime in connection with the transfer of property (life annuity).

### 3.2. Income not affecting the fee

- Child benefit
- Benefit under the Disability Benefits Act (570/2007)
- Child increase in accordance with the National Pensions Act (568/2007)
- Student financial aid in accordance with the Act on Financial Aid for Students (65/1994)
- Housing allowance
- Medical and examination costs under accident insurance
- Conscript's allowance
- Front veteran's supplement
- Adult education allowance
- Activity pay and reimbursement for travel costs paid in the form of income support
- Compensation for upkeep in accordance with the Act on the Social Insurance Institution of Finland's Rehabilitation Benefits and Rehabilitation Allowance Benefits (566/2005)
- Compensation for expenses in accordance with the Act on Public Employment and Business Service (916/2012)
- Study-related grants and other similar grants
- Reimbursement of family care costs
- Child home care allowance

The payment decision is imposed until further notice. Any payment decision will not be reduced if the pertinent notification has been filed after the deadline. Any decision on a payment may only be examined starting from the beginning of the month during which the pertinent notification of the change has been made.

When the early childhood education of a child begins or ends in the middle of a calendar month, the invoice for the month in question is relative to the payment. The client fee for early childhood education is invoiced by calendar month afterwards by the end of the following month.

Notification of changes is the responsibility of the guardian if the family's gross income changes by at least +/-10%, the size of the family changes (e.g. divorce, birth of a child, new spouse) or the

child's early childhood education hours and needs change permanently or due to changes in the current regulations. If the guardian has not approved a higher fee, it will be revised if:

- the family's ability to pay has fundamentally changed
- it is obvious that the circumstances of the family to be taken into account when determining the fee have changed
- the child's early childhood education hours change
- the fee proves to be incorrect.
- the payment takes the sibling discount into account

If the decision on the fee has been based on inaccurate information provided by the parents or other guardians of the child, the fee may be rectified retroactively for a maximum period of one year.

#### **4. ACCEPTING, CANCELLING AND TERMINATING A PLACE**

When an early childhood education decision has been made for a child, the guardians must approve or reject the placement in eDaisy. If the child's parents or other guardians do not accept the place granted to the child and do not cancel the place before the start of early childhood education, they will be charged half of the monthly fee determined according to the Act on Client Fees in Early Childhood Education and Care.

On the basis of a notice of termination made by the guardian in advance, invoicing ends on the end date of early childhood education. Notifications of termination are made through eDaisy.

#### **5. IMPACT OF ABSENCES ON THE FEE**

If the child is absent from early childhood education due to illness on at least 11 operating days during a calendar month, half of the client fee will be charged for that month. If the child is absent for an entire calendar month due to illness, no fee will be charged for that month.

No fee is charged for a period during which the child is absent from early education for the duration of parental leave (for the child covered by the parental leave period). The period must be notified with a change notification in eDaisy before the planned leave begins. The right to the same place in early childhood education is retained for a maximum of 13 weeks of absence due to parental leave, if the child has already been a client of early childhood education at the beginning of the leave.

If the child is absent from early childhood education for another reason for an entire calendar month, half of the monthly fee will be charged.

##### **5.1. Impact of holidays on the fee**

For pre-primary education holiday periods, early childhood education hours must be reserved according to a separately announced schedule.

The fee is charged for 11 months during the operating year (1 August–31 July), and the 12th month, July, is free of charge if the child has been in early childhood education continuously since 31 August. If the child's early childhood education has begun on 1 September or later, the reserved early childhood education days will also be invoiced for July.

The guardian has the opportunity to notify a continuous absence of 8–10 weeks from early childhood education between 1 June and 15 August and receive the period free of charge. The guardian must make a notification in DaisyFamily of the use of the free period by the date announced in the spring.

However, the free summer period does not apply to children who will move to basic education in the autumn. Their client fee for early childhood education ends when the notice of termination has been given and the need for early childhood education ends (see Section 4).

## 6. FEE REDUCTION OR EXEMPTION

The client fee can be reduced or not collected at all, based on a case-by-case need and situation assessment. The early childhood education fee must be waived or reduced in the following cases:

- If charging the fee would jeopardise the livelihood of the service user or the family or the statutory maintenance obligations of the child's parent or guardian.
- If the fee would lead to the need for income support or preventive support. Other matters taken into account include, for example, the overall situation of the family, long-term illnesses, long-term internal difficulties of the family, child welfare issues and a significant temporary decrease in the income level. If fee reduction/exemption is applied for on the basis of jeopardising the implementation of the statutory maintenance obligations, the same aforementioned criteria will be taken into account.

The form for early childhood education fee reduction/exemption can be found on the City of Järvenpää [website](#). The application must be accompanied by income and expenditure receipts. Clients receiving income support must submit a copy of the most recent income support decision and calculation as an income statement. The principles of preventive child welfare are applied in decisions on fee reduction and exemption.

Client fee reduction or exemption will not be granted retroactively, but from the beginning of the month in which the application was received. The decision on early childhood education fee reduction or exemption is made by the Head of Early Childhood Education.

In the event of temporary payment difficulties, please contact <https://www.sarastia.fi/asiakaspalvelu> before the invoice due date. Interest for late payment in accordance with the Interest Act will be collected for overdue early childhood education fees. Client fees and interest for late payment are directly distrainable.